

## McNamara Alumni Center – University Room Summary

Spring 2023

ROOM AMENITIES	MEMORIAL HALL	JOHNSON GREAT ROOM	UNIVERSITY HALL	SWAIN ROOM	HERITAGE GALLERY	SKI-U-MAH ROOM	MINNESOTA ROOM	THE COMMONS	GATEWAY ROOM	BIG 10 ROOM
Square footage	12,000	2,000	2,060	1,460	2,600	1,130	830	1,460	425	300
Stage	24 x 11 ft									
Skylight/window	X	X	X	X						
Fireplace	X	X								
Screen & projector *	X	X	X	X	X	X	X	X	X	X
Podium microphone	X	X	X	X	X	X		X		
Lapel microphone	X	X	X	X	X	X		X		
Handheld wireless mic	2	2	X	X	X	X		X		
White board									X	
DirectTV	X	X	X	X	X	X	X	X	X	X

### ROOM CAPACITIES

Seated Dining	500	160	150	90	80	90	40	n/a	30	n/a
Buffet Dining	350	120	120	60	80	60	30	n/a	20	n/a
Reception	800	180	180	110	100	100	50	150	30	n/a
Classroom	n/a	96	96	56	56	56	32	n/a	16	n/a
Theater	500	176	150	108	90	90	50	n/a	36	n/a
Conference U	n/a	30	30	26	26	26	20	n/a	16	n/a
Conference Square	n/a	40	36	32	32	32	24	n/a	16	10

### ROOM RENTAL

Room Rental 6 hrs	\$2,000	\$1,200	\$1,200	\$900	\$900	\$700	\$400	\$400	\$200	\$200
Additional Hours 6+hrs	+\$150/hr	+\$100/hr	+\$100/hr	+\$50/hr	+\$50/hr	+\$50/hr	+\$30/hr	\$40/hr	+\$25/hr	+\$25/hr
Setup	varies	no	no	no	no	no	no	no	no	no

- Room capacities may change with the addition of audio-visual equipment, food or beverage serving tables, panel tables, staging, etc.
- Room Rental includes standard furniture and equipment as indicated above (Amenities) unless noted.
- After hours costs will be incurred at \$50 per hour for events held outside of Monday through Friday 7am to 6pm and Saturday & Sunday.
- Additional charges may be incurred for set up of multiple rooms as well as for early access.
- A second screen and projector are available to rent in Memorial Hall for \$250.